

## ACCREDITATION BY-LAWS

These By-laws were last amended and ratified by the Executive Committee on 4<sup>th</sup> August, 2014.

### 1. Selection Criteria

1.1.1 cumulative industry experience as an editor; and 1.1.2 full membership of the Guild,

Applicants will have at least **8** years industry experience as an Editor and they will have demonstrated their ability to advocate the role of Editors in the industry. However it is their skill as an editor that is the overriding criteria. Applicants must be current financial members of the Guild with a minimum of **5** years continuous membership.

These By-laws were last amended and ratified by the Executive Committee on Tuesday 2nd March, 2004.

### 1. Selection Criteria

1.2 the degree to which the person's skill as an editor is evident to, and recognised by, editors and industry peers;

1.3 the willingness and ability of the person to

1.3.1 advocate the role of editors in the industry; and 1.3.2 advance the standards and recognition of the accreditation process;

### 2. Applications

A person applying for accreditation shall lodge with the accreditation sub- committee at such time and place as it may prescribe

2.1 a form of application as prescribed; 2.2 proof of eligibility

in terms of by-law 1.1;2.3 a complete list of credits as an editor;2.4 a short personal statement addressing by-law 1.3;2.5 telephone contact details of two professional referees; and

2.6 the prescribed fee (which is not refundable after the accreditation sub- committee proceeds to consideration of the application);

### 3. Procedure

In determining whether to admit a person to accredited membership, the accreditation sub-committee

3.1 may interview the person;

3.2 may evaluate the person's submitted body of work (and, if considered appropriate, such further or other examples of the person's work as the accreditation sub-committee may require the person to provide)

3.3 may inform itself in whatever manner it sees fit (with notice to the applicant) as to any matter to which it may properly have regard under these by-laws.

4. Upon making a determination the sub-committee shall advise the executive that 4.1 the person be admitted to accredited membership; or4.2 the person be refused admission to accredited membership

5. When informing a person of the result of his/her assessment the executive shall not

5.1 communicate, or be required to communicate, the accreditation sub- committee's recommendation; or

5.2 in the event of a negative recommendation, be required to state reasons.

6. No appeal shall lie from a determination of the executive in respect of an accreditation assessment other than on a denial of natural justice.